



Planning, Development, &  
Transportation Department  
Planning Division  
305 Chestnut Street  
PO Box 1810  
Wilmington, NC 28402-1810

910 254-0900  
910 341-3264 fax  
wilmingtonnc.gov

May 6, 2020

Mr. Frank Braxton  
Coastal Land Design, PLLC.  
P.O. Box 1172  
Wilmington, NC 28401

RE: **Oakwood Homes** project, located at 5536 Oleander Drive

Please make note of the conditions for the release as they appear on the attached release letter. These conditions must be followed and met in order for the construction to be approved. **Prior to beginning any construction or grading on the site, you must have a pre-construction meeting between City staff and the project's representatives. Any violation of this condition will result in an immediate stop work order and other civil penalties. Please contact our zoning office at 254-0900 to schedule the preconstruction meeting.**

All construction on the site must be in accordance with the City of Wilmington standards and the approved construction plans stamped by the City. All trees and areas designated to be saved or protected must be properly barricaded and/or marked throughout construction. In addition please be aware that to obtain a final zoning inspection for this construction project, the appropriate departments within the City of Wilmington must perform and approve final inspections.

To arrange for inspections please contact the assigned Zoning Enforcement Officer, at 254-0900. Staff will coordinate the inspections and provide a punch-list to the Developer within 5 working days. Upon correction of the punch-list items, a final inspection will be performed. **NOTE: Zoning will not issue final approval until all requirements of the City of Wilmington are fulfilled.**

Please also be advised that any party aggrieved by the issuance of this approval may file a notice of appeal to the City Clerk within 30 days of receipt of active or constructive notice of this decision. It shall be presumed that all persons with standing to appeal have constructive notice of the decision from the date a sign containing the words "Zoning Decision" or "Subdivision Decision" in letters at least six inches high and identifying the means to contact an official for information about the decision is prominently posted on the property that is the subject of the decision, provided the sign remains on the property for at least 10 days. Posting of signs is not the only form of constructive notice. Any such posting shall be the responsibility of the landowner or applicant. Verification of the posting shall be provided to the official who made the decision. Absent an ordinance provision to the contrary, posting of signs shall not be required.

The City thanks you for your investment in our community and we look forward to working with you towards the construction of a quality development project.

Sincerely,

A handwritten signature in blue ink that reads "Patrick O'Mahony".

Patrick O'Mahony  
Associate Planner



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Dial 711 TTY/Voice

## TRANSMITTAL LETTER

TO: Zoning Enforcement Inspector  
DATE: May 6, 2020  
SUBJECT: **Oakwood Homes** Project # 2019097  
LOCATION: 5536 Oleander Drive

The following items are being sent to you via this package.

QUAN.	DWG./NO.	DESCRIPTION
1	Dated	Oakwood Homes Approved Plans
1	Dated 2/5/20	Approved Tree Preservation Permit TPP-20-135
1	Dated 5/6/20	City Comprehensive Stormwater Management Permit No. 2020015

REMARKS: The **Oakwood Homes** project, located at 5536 Oleander Drive, is hereby conditionally released for construction. The following conditions must be satisfied as part of this release:

- A. A PRE-CONSTRUCTION MEETING MUST BE HELD BETWEEN THE SITE CONTRACTOR AND CITY STAFF PRIOR TO ANY SITE WORK, TREE REMOVAL, CLEARING, OR GRADING BEGINNING ON THE SITE. FAILURE TO COMPLY WILL RESULT IN IMMEDIATE CIVIL PENALTIES. CONTACT 910-254-0900.**
- B. ANY TREES, INCLUDING THE CRITICAL ROOT ZONE AREA, AND/OR AREA DESIGNATED TO BE SAVED MUST BE PROPERLY BARRICADED OR MARKED WITH FENCING AND PROTECTED THROUGHOUT CONSTRUCTION TO INSURE THAT NO CLEARING AND GRADING WILL OCCUR IN THOSE AREAS.**
- C. NO EQUIPMENT IS ALLOWED ON THE SITE AND NO CONSTRUCTION OF ANY BUILDING, STRUCTURE, WALL, UTILITIES, INFRASTRUCTURE, ETC., OF ANY KIND, INCLUDING FOOTINGS AND BUILDING SLABS, WILL BE PERMITTED UNTIL:**
  - 1. ALL TREE PROTECTION FENCING AND SILT FENCING HAS BEEN INSTALLED**
  - 2. BETH WETHERILL HAS FORMALLY ISSUED THE GRADING PERMIT AND AUTHORIZED THE ACTIVITY**
  - 3. THE CFPUA HAS AUTHORIZED THE WATER AND SEWER ACTIVITIES. THE CONTRACTOR MUST HAVE A PRECON WITH CFPUA 332-6560.**
  - 4. THE CITY ZONING INSPECTOR AUTHORIZES THE ACTIVITY.**

- D. THIS DEVELOPMENT SHALL COMPLY WITH ALL LOCAL, CITY TECHNICAL STANDARDS, REGIONAL, STATE AND FEDERAL DEVELOPMENT REGULATIONS. ALL APPLICABLE TRC REQUIREMENTS SHALL BE COMPLETED PRIOR TO ISSUANCE OF THE FINAL ZONING APPROVAL.**
- E. PER THE REQUIREMENTS OF THE STORMWATER PERMIT, THE FOLLOWING SHALL OCCUR PRIOR TO ISSUANCE OF A CERTIFICATE OF OCCUPANCY OR OPERATION OF THE PERMITTED FACILITY:**
- A FINAL INSPECTION IS REQUIRED BY CITY OF WILMINGTON ENGINEERING PERSONNEL (910) 341-5856.**
- F. PRIOR TO A FINAL INSPECTION, A WALKTHROUGH WITH CITY INSPECTIONS SHALL TAKE PLACE TO VERIFY COMPLETENESS OF SITE WORK IN ROW. ANY MATERIAL TEST REPORTS AND STORMWATER VIDEOS AS REQUIRED SHALL BE SUBMITTED PRIOR TO AND APPROVED BY CITY ENGINEERING. PLEASE CONTACT THE CITY ENGINEERING DIVISION AT 910.341.0094.**
- G. THIS PROJECT IS PROPOSING LESS THAN 500 LINEAR FEET OF RIGHT-OF-WAY OR PUBLIC IMPROVEMENTS. PER CHAPTER V OF THE CITY FEE SCHEDULE, THE PROJECT WILL REQUIRE ENGINEERING INSPECTION FEES IN THE AMOUNT OF \$250.00. THIS FEE MUST BE PAID PRIOR TO ISSUANCE OF PLAT RECORDATION OR CERTIFICATE OF OCCUPANCY. PLEASE CONTACT CITY ENGINEERING AT 910.341.0094 FOR PAYMENT OPTIONS.**
- H. NO CONSTRUCTION ACTIVITY SHALL OCCUR WITHIN THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION (NCDOT) RIGHT-OF-WAY UNTIL ALL NCDOT PERMITS HAVE BEEN ISSUED AND RECEIVED BY THE CITY. ALL IMPROVEMENTS REQUIRED SHALL BE INSTALLED AND APPROVED BY NCDOT PRIOR TO ISSUANCE OF A CERTIFICATE OF OCCUPANCY.**
- I. CONTRACTOR SHALL SUBMIT A RADIO SIGNAL STRENGTH STUDY FOR ALL COMMERCIAL BUILDINGS THAT DEMONSTRATES THAT EXISTING EMERGENCY RESPONDER RADIO SIGNAL LEVELS MEET THE REQUIREMENTS OF SECTION 510 OF THE 2018 NC FIRE CODE.**
- J. THE DEVELOPER ASSUMES ALL RISKS AND PENALTIES WITH ANY DELAY OR STOP WORK ORDER ASSOCIATED WITH THE VIOLATION OF THIS RELEASE. THE DEVELOPER ACKNOWLEDGES THE CONDITIONS OF THIS RELEASE AND ASSUMES ALL RESPONSIBILITIES AND RISKS ASSOCIATED WITH IT. THE CITY OF WILMINGTON WILL NOT BE HELD LIABLE FOR ANY COSTS ASSOCIATED WITH THE CONSTRUCTION RELEASE.**
- K. APPROVAL OF A MAJOR OR MINOR SITE PLAN SHALL EXPIRE AFTER EIGHTEEN (18) MONTHS FROM THE DATE OF SUCH APPROVAL IF THE APPLICANT HAS FAILED TO MAKE SUBSTANTIAL PROGRESS ON THE SITE. THE TECHNICAL REVIEW COMMITTEE MAY GRANT A SINGLE, SIX-MONTH EXTENSION OF THIS TIME LIMIT FOR MAJOR AND MINOR SITE PLANS, FOR GOOD CAUSE SHOWN, UPON RECEIVING A REQUEST FROM THE APPLICANT BEFORE THE EXPIRATION OF THE APPROVED PLAN. IN THE EVENT APPROVAL OF A SITE PLAN HAS EXPIRED, FOR WHATEVER REASONS, THE OWNER AND/OR APPLICANT WILL BE REQUIRED TO RESUBMIT FOR APPROVAL OF A SITE PLAN THAT MEETS CURRENT DEVELOPMENT STANDARDS UNLESS OTHERWISE NOTED IN THIS CHAPTER.**

**L. IF THE CONDITIONS LISTED ABOVE ARE VIOLATED, A STOP WORK ORDER WILL BE ISSUED.**

Please notify New Hanover County Building Inspections of this release.

Signature:   
Patrick O'Mahony, Associate Planner

Copy: Frank Braxton	Applicant (email only)
Sarah Lloyd	Applicant (email only)
Bret Russell	Construction Manager
Rob Gordon	Engineering
Jim Quinn	Stormwater Specialist
Aaron Reese	Urban Forestry
Rich Christensen	Engineering (email only)
Eric Seidel	Engineering (email only)
Trent Butler	Engineering (email only)
Chris Elrod	Wilmington Fire Department (e-mail only)
Chris Walker	Wilmington Fire Department (e-mail only)
Brian Blackmon	Surveyor (e-mail only)
Jim Sahlie	GIS Addressing (e-mail only)
Bill McDow	Traffic Engineering (e-mail only)
Mitesh Baxi	Traffic Engineering (e-mail only)
Don Bennett	Traffic Engineering (e-mail only)
Bernice Johnson	CFPUA (e-mail letter only)
Beth Easley Wetherill	NHC Erosion Control (e-mail only)
Michelle Hutchinson	GIS Engineer (e-mail only)
Amy Beatty	Community Services (e-mail only)
Ryan O'Reilly	Community Services (e-mail only)
Joan Mancuso	City Zoning (email only)
Catherine Meyer	City Zoning (email only)
Debra Hornbuckle	City Zoning (email only)
Meredith Everhart	City Attorney's Office (email only)
Amy Dukes	City Attorney's Office (email only)

File: **Oakwood Homes**

Project File # 2019097



Department of Planning,  
 Development and Transportation  
 Planning Division  
 305 Chestnut Street  
 PO Box 1810  
 Wilmington, NC 28402-1810  
 910 254-0900  
 910 341-3264 fax  
 www.wilmingtonnc.gov  
 Dial 711 TTY/Voice

APPROVED:  DENIED:

PERMIT #: TPP-20-135

**Application for Tree Removal Permit**

Name of Applicant: Coastal Land Design, PLLC Phone: (910) 294-9333 Date: 1/17/20

Name of Property Owner: Mona Black Phone: \_\_\_\_\_

Property Owner Address: 5553 Oleander Drive, Wilmington, NC 28403

Address of Proposed Tree Removal: 5556 Oleander Drive, Wilmington, NC 28403

Description of tree(s) to be removed/reason for removal: (provide attachment if necessary)

- |  |           |
|--|-----------|
| 1. <u>(1) 14" Holly - Significant</u>    | 6. _____  |
| 2. <u>(1) 6" Twin River Birch</u>        | 7. _____  |
| 3. <u>(1) Multi-stemmed Crape Myrtle</u> | 8. _____  |
| 4. _____                                 | 9. _____  |
| 5. _____                                 | 10. _____ |

Description of Replacement Tree(s): The removal of the River Birch and Crape Myrtle are necessary for site improvements. Since they are not significant, mitigation is not required. Ten 3" caliper trees will be planted to mitigate the 14" holly (5 Thornless Honey Locusts and 5 Red Oaks).

I, Frank Braxton, RLA, certify that the property owner has given me permission to apply for this permit on his/her behalf.

Applicant Signature: *Frank Braxton* Date: 1/17/2020

\*\*\*\*\*FOR OFFICIAL USE ONLY\*\*\*\*\*

Reviewed By: *Pat Dimes* Date: 2-5-20

Remarks: \_\_\_\_\_

ALL WORK MUST BE IN COMPLIANCE WITH THE CITY LAND DEVELOPMENT CODE, ARTICLE 8, LANDSCAPING AND TREE PRESERVATION.

NEW CONSTRUCTION:  EXPANSION:  OTHER:  PAID: \$50.- check # 6032

Tree Preservation Permit Fees	
Less than 1 acre	\$25.00
1-5 acres	\$50.00
5-10 acres	\$100.00
Greater than 10 acres	\$150.00

RECEIVED  
 JAN 21 2020



## **COMPREHENSIVE STORMWATER MANAGEMENT PERMIT**

### **DRAINAGE PLAN**

#### **SECTION 1 – APPROVAL**

Having reviewed the construction drawings, application and all supporting materials, the City of Wilmington has determined that the proposed development meets the requirements for Drainage Plan Approval through the City of Wilmington's Comprehensive Stormwater Ordinance.

PERMIT HOLDER: **Mona Black Enterprises, LLC**  
PROJECT: **Oakwood Homes**  
ADDRESS: **5536 Oleander Dr**  
PERMIT #: **2020015**  
DATE: **May 06, 2020**

Therefore, the above referenced site is hereby approved and subject to all conditions set forth in Section 2 of this approval and all applicable provisions of the City of Wilmington Comprehensive Stormwater Management Ordinance.

This permit shall be effective from the date of issuance until modified or rescinded and shall be subject to the following specified conditions and limitations:

#### **Section 2 - CONDITIONS**

1. This approval is valid only for the stormwater management system as proposed on the approved stormwater management plans dated 05/06/2020.
2. The project will be limited to the amount and type of built-upon area indicated in Section IV of the Stormwater Management Application Form submitted as part of the approved stormwater permit application package, and per the approved plans.
3. This permit shall become void unless the facilities are constructed in accordance with the approved stormwater management plans, specifications and supporting documentation.
4. The permittee shall submit a revised stormwater management application packet to the City of Wilmington and shall have received approval prior to construction, for any modification to the approved plans, including, but not limited to, those listed below:
  - a. Any revision to any item shown on the approved plans, including the stormwater management measures, built-upon area, details, etc.
  - b. Redesign or addition to the approved amount of built-upon area.
  - c. Further subdivision, acquisition, lease or sale of any part of the project area.
  - d. Filling in, altering, or piping of any vegetative or piped conveyance shown on the approved plan.
  - e. Construction of any permitted future areas shown on the approved plans.
5. A copy of the approved plans and specifications shall be maintained on file by the Permittee.



6. During construction, erosion shall be kept to a minimum and any eroded areas of the system will be repaired immediately.
7. All areas must be maintained in a permanently stabilized condition. If vegetated, permanent seeding requirements must follow the guidelines established in the North Carolina Erosion and Sediment Control Planning and Design Manual unless an alternative is specified and approved by the City of Wilmington.
8. Upon completion of construction, before a Certificate of Occupancy shall be granted, and prior to operation of this permitted facility, the applicant shall submit to the City of Wilmington as-built plans for all stormwater management facilities. The plans shall show the field location, type, depth and invert of all devices, as-installed. A certification shall be submitted, along with all supporting documentation that specifies, under seal that the as-built stormwater measures, controls and devices are in compliance with the approved stormwater management plans. A final inspection by City of Wilmington personnel will be required prior to issuance of a certificate of occupancy or operation of the permitted facility.
9. This permit is not transferable except after application and approval by the City of Wilmington. In the event of a change of ownership, name change or change of address the permittee must submit a completed Name/Ownership Change form to the City of Wilmington at least 30 days prior to the change. It shall be signed by all applicable parties, and be accompanied by all required supporting documentation. Submittal of a complete application shall not be construed as an approved application. The application will be reviewed on its own merits by the City of Wilmington and may or may not be approved. The project must be in compliance with the terms of this permit in order for the transfer request to be considered. The permittee is responsible for compliance with all permit conditions until such time as the City of Wilmington approves the transfer request.
10. Failure to abide by the conditions and limitations contained in this permit may subject the Permittee to enforcement action by the City of Wilmington, in accordance with Sections 18-52 and 18-53 of the Land Development Code.
11. The City of Wilmington may notify the permittee when the permitted site does not meet one or more of the minimum requirements of the permit. Within the time frame specified in the notice, the permittee shall submit a written time schedule to the City of Wilmington for modifying the site to meet minimum requirements. The permittee shall provide copies of revised plans and certification in writing to the City of Wilmington that the changes have been made.
12. The issuance of this permit does not preclude the Permittee from complying with any and all statutes, rules, regulations, or ordinances, which may be imposed by other government agencies (local, state, and federal) having jurisdiction.
13. In the event that the facilities fail to perform satisfactorily, including the creation of nuisance conditions, the Permittee shall take immediate corrective action, including those as may be required by the City of Wilmington, such as the construction of additional or replacement stormwater management systems.
14. The permittee grants City of Wilmington Staff permission to enter the property during normal business hours for the purpose of inspecting all components of the permitted stormwater management facility.



**Public Services**

Engineering  
212 Operations Center Drive  
Wilmington, NC 28412  
910 341-7807  
910 341-5881 fax  
wilmingtonnc.gov  
Dial 711 TTY/Voice

15. The permit issued shall continue in force and effect until revoked or terminated by the City of Wilmington. The permit may be modified, revoked and reissued or terminated for cause. The filing of a request for a permit modification, revocation and re-issuance or termination does not stay any permit condition.
16. The approved stormwater management plans and all documentation submitted as part of the approved stormwater management permit application package for this project are incorporated by reference and are enforceable parts of the permit.
17. If any one or more of the conditions of this permit is found to be unenforceable or otherwise invalidated, all remaining conditions shall remain in full effect.

Stormwater Management Permit issued this the 6<sup>th</sup> day of May, 2020

  
\_\_\_\_\_  
for Sterling Cheatham, City Manager  
City of Wilmington





Public Services  
 Engineering  
 212 Operations Center Dr  
 Wilmington, NC 28412  
 910 341-7807  
 91 341-5881 fax  
 wilmingtonnc.gov  
 Dial 711 TTY/Voice

**STORMWATER MANAGEMENT PERMIT APPLICATION FORM**  
 (Form SWP 2.3)

**I. GENERAL INFORMATION**

- Project Name (subdivision, facility, or establishment name - should be consistent with project name on plans, specifications, letters, operation and maintenance agreements, etc.):  
Oakwood Homes
- Location of Project (street address):  
5536 Oleander Drive  
 City: Wilmington County: New Hanover Zip: 28403

**II. PERMIT INFORMATION**

- Specify the type of project (check one):  Low Density  High Density  
 Offsite Stormwater System  Drainage Plan  Redevelopment  Other  
 If the project drains to an Offsite System, list the Stormwater Permit Number(s):  
 City of Wilmington: \_\_\_\_\_ State – NCDEQ/DEMLR: \_\_\_\_\_
- Is the project currently covered (whole or in part) by an existing City or State (NCDEQ/DEMLR) Stormwater Permit?  Yes  No  
 If yes, list all applicable Stormwater Permit Numbers:  
 City of Wilmington: \_\_\_\_\_ State – NCDEQ/DEMLR: \_\_\_\_\_
- Additional Project Permit Requirements (check all applicable):  
 CAMA Major  Sedimentation/Erosion Control  404/401 Permit

**III. CONTACT INFORMATION**

- Print Applicant / Signing Official's name and title (the developer, property owner, lessee, designated government official, individual, etc. who owns the project):  
 Applicant / Organization: Oakwood Homes  
 Signing Official & Title: Mike Stickley, Leasee and Business Owner

a. Contact information for Applicant / Signing Official:

Address: 5536 Oleander Drive

City: Wilmington State: NC Zip: 28403

Phone: (919) 669-8137 Email: Mike.Stickley@OakwoodHomes.com

b. Please check the appropriate box. The applicant listed above is:

- The property owner/Purchaser (Skip to item 3)
- Lessee (Attach a copy of the lease agreement and complete items 2 and 2a below)
- Developer (Complete items 2 and 2a below.)

2. Print Property Owner's name and title (if different from the applicant).

Property Owner / Organization: Mona Black Enterprises, LLC

Signing Official & Title: Mona Black, Manager

a. Contact information for Property Owner:

Street Address: 5553 Oleander Drive

City: Wilmington State: NC Zip: 28403

Phone: (910) 799-2226 Email: \_\_\_\_\_

3. (Optional) Other Contact name and title (such as a construction supervisor) who would like to be copied on all correspondence:

Other Contact Person / Organization: \_\_\_\_\_

Signing Official & Title: \_\_\_\_\_

a. Contact information for person listed in item 3 above:

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

4. Agent Authorization: Complete this section if you wish to designate authority to another individual and/or firm (such as a consulting engineer and /or firm) so that they may provide information on your behalf for this project (such as addressing requests for additional information).

Consulting Engineer: Frank Braxton, RLA

Consulting Firm: Coastal Land Design, PLLC

a. Contact information for consultant listed above:

Mailing Address: PO Box 1172

City: Wilmington State: NC Zip: 28402

Phone: (910) 254-9333 Email: fbraxton@cldeng.com or slloyd@cldeng.com

**IV. PROJECT INFORMATION**

1. Total Property Area: 117,249 square feet
2. Total Coastal Wetlands Area: 0 square feet
3. Total Surface Water Area: 0 square feet
4. Total Property Area (1) – Total Coastal Wetlands Area (2) – Total Surface Water Area (3) = Total Project Area: 117,249 square feet.
5. Existing Impervious Surface within Project Area: 86,354 square feet
6. Existing Impervious Surface to be Removed/Demolished: 5,742 square feet
7. Existing Impervious Surface to Remain: 80,612 square feet
8. Total Onsite (within property boundary) Newly Constructed Impervious Surface (in square feet):

Buildings/Lots	2,858 sf
Impervious Pavement	979 sf
Pervious Pavement (total area / adjusted area w credit applied)	/
Impervious Sidewalks	1,101 sf
Pervious Sidewalks (total area / adjusted area w credit applied)	/
Other (Describe)	
Future Development	
<b>Total Onsite Newly Constructed Impervious Surface</b>	<b>5,161 sf</b>

9. Total Onsite Impervious Surface  
(Existing Impervious Surface to remain + Onsite Newly Constructed Impervious Surface) 85,773 square feet
10. Net Change in Onsite Impervious Surface (+ for net increase, - for net decrease) -531 square feet
11. Project percent of impervious area: (Total Onsite Impervious Surface / Total Project Area) x100 = 73.2 %
12. Total Offsite Newly Constructed Impervious Area (in square feet):

Impervious Pavement	14 sf
Pervious Pavement (total area / adjusted area w credit applied)	/
Impervious Sidewalks	278 sf
Pervious Sidewalks (total area / adjusted area w credit applied)	/
Other (Describe)	
<b>Total Offsite Newly Constructed Impervious Surface</b>	<b>292</b>

13. Complete the following information for each Stormwater SCM drainage area. Low Density and Drainage Plan projects (with no permeable pavements) may omit this section and skip to Section V.

Basin Information	Type of SCM SCM #	Type of SCM SCM #	Type of SCM SCM #
Receiving Stream Name			
Receiving Stream Index Number			
Stream Classification			
Total Drainage Area (sf)			
On-Site Drainage Area (sf)			
Off-Site Drainage Area (sf)			
Buildings/Lots (sf)			
Impervious Pavement (sf)			
Pervious Pavement (total / adjusted) (sf)	/	/	/
Impervious Sidewalks (sf)			
Pervious Sidewalks (total / adjusted) (sf)	/	/	/
Other (sf)			
Future Development (sf)			
Existing Impervious to remain (sf)			
Offsite (sf)			
<b>Total Impervious Area (sf)</b>			
<b>Percent Impervious Area (%)</b>			

Basin Information	Type of SCM SCM #	Type of SCM SCM #	Type of SCM SCM #
Receiving Stream Name			
Receiving Stream Index Number			
Stream Classification			
Total Drainage Area (sf)			
On-Site Drainage Area (sf)			
Off-Site Drainage Area (sf)			
Buildings/Lots (sf)			
Impervious Pavement (sf)			
Pervious Pavement (total / adjusted) (sf)	/	/	/
Impervious Sidewalks (sf)			
Pervious Sidewalks (total / adjusted) (sf)	/	/	/
Other (sf)			
Future Development (sf)			
Existing Impervious to remain (sf)			
Offsite (sf)			
<b>Total Impervious Area (sf)</b>			
<b>Percent Impervious Area (%)</b>			



**V. SUBMITTAL REQUIREMENTS**

Only complete application packages will be accepted and reviewed by the City. A complete package includes all of the items listed below. Copies of forms, deed restrictions, checklists as well as detailed instructions on how to complete this application form may be downloaded from the City of Wilmington Plan Review website below:

<https://www.wilmingtonnc.gov/departments/engineering/plan-review/stormwater-permits>

The complete application package should be submitted to the following address:

City of Wilmington – Engineering  
Plan Review Section  
212 Operations Center Dr.  
Wilmington, NC 28412

Please indicate that the following required information have been provided by initialing in the space provided for each item.

- |  | Initials |
|--|----------|
| 1. One completed Stormwater Management Permit Application Form.  | _____    |
| 2. One completed Supplement Form for each SCM proposed (signed, sealed and dated).   | _____    |
| 3. One completed Operation & Maintenance agreement for each <u>type</u> of SCM.  | _____    |
| 4. Proposed Deed Restrictions and Restrictive Covenants (for all subdivisions)   | _____    |
| 5. Appropriate stormwater permit review fee.   | _____    |
| 6. Minimum requirements identified on the Engineering Plan Review Checklist have been addressed.   | _____    |
| 7. One set of calculations (sealed, signed and dated).   | _____    |
| 8. A detailed narrative (one to two pages) describing the stormwater treatment/management system for the project.  | _____    |
| 9. A USGS map identifying the site location. If the receiving stream is reported as class SA or the receiving stream drains to class SA waters within 1/2 mile of the site boundary, include the 1/2 mile radius on the map. | _____    |
| 10. A copy of the soils report, if applicable. Must meet NCDEQ SCM Manual and MDC requirements for the type of SCM proposed. The report must include boring logs and a map of boring locations.                              | _____    |
| 11. One full set of plans <u>folded to 8.5" x 14"</u> .  | _____    |
| 12. A map delineating and labeling the drainage area for each SCM proposed.  | _____    |
| 13. A map delineating and labeling the drainage area for each inlet and conveyance proposed.   | _____    |
| 14. A digital copy of the entire submittal package (can be submitted via flash drive, CD, email, dropbox or other file sharing system).  | _____    |

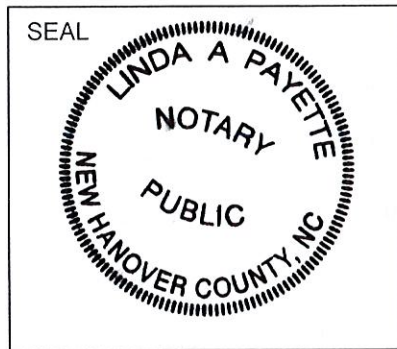


**VI. PROPERTY OWNER AUTHORIZATION** (If Section III(2) has been filled out, complete this section)

I, Mona Faye Black certify that I own the property identified in this permit application, and thus give permission to Mike Sticklely with Oakwood Homes to develop the project as currently proposed. A copy of the lease agreement or pending property sales contract has been provided with the submittal, which indicates the party responsible for the operation and maintenance of the stormwater system.

As the legal property owner I acknowledge, understand, and agree by my signature below, that if my designated agent Mike Sticklely/Oakwood Homes dissolves their company and/or cancels or defaults on their lease agreement, or pending sale, responsibility for compliance with the City of Wilmington Stormwater Permit reverts back to me, the property owner. As the property owner, it is my responsibility to notify the City of Wilmington immediately and submit a completed Name/Ownership Change Form within 30 days; otherwise I will be operating a stormwater treatment facility without a valid permit. I understand that the operation of a stormwater treatment facility without a valid permit is a violation of the City of Wilmington Municipal Code of Ordinances and may result in appropriate enforcement including the assessment of civil penalties.

Signature: Mona Faye Black Date: \_\_\_\_\_



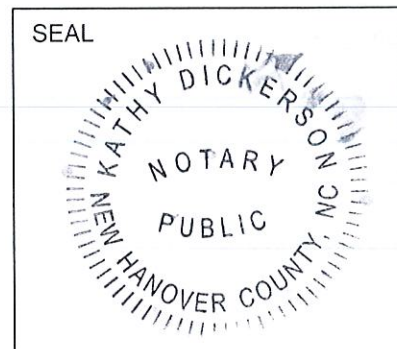
I, Linda A. Payette, a Notary Public for the State of N.C., County of New Hanover, do hereby certify that Mona Faye Black personally appeared before me this day of Feb 20, 2020, and acknowledge the due execution of the application for a stormwater permit. Witness my hand and official seal,

My commission expires: June 13 2024

**VII. APPLICANT'S CERTIFICATION**

I, Mike Sticklely certify that the information included on this permit application form is, to the best of my knowledge, correct and that the project will be constructed in conformance with the approved plans, that the required deed restrictions and protective covenants will be recorded, and that the proposed project complies with the requirements of the applicable rules under the City's Comprehensive Stormwater Ordinance.

Signature: Mike Sticklely Date: \_\_\_\_\_



I, Kathy Dickerson, a Notary Public for the State of North Carolina, County of New Hanover, do hereby certify that Mike Sticklely personally appeared before me this day of 2/19/2020, and acknowledge the due execution of the application for a stormwater permit. Witness my hand and official seal,

Kathy Dickerson  
My commission expires: 10-20-2021